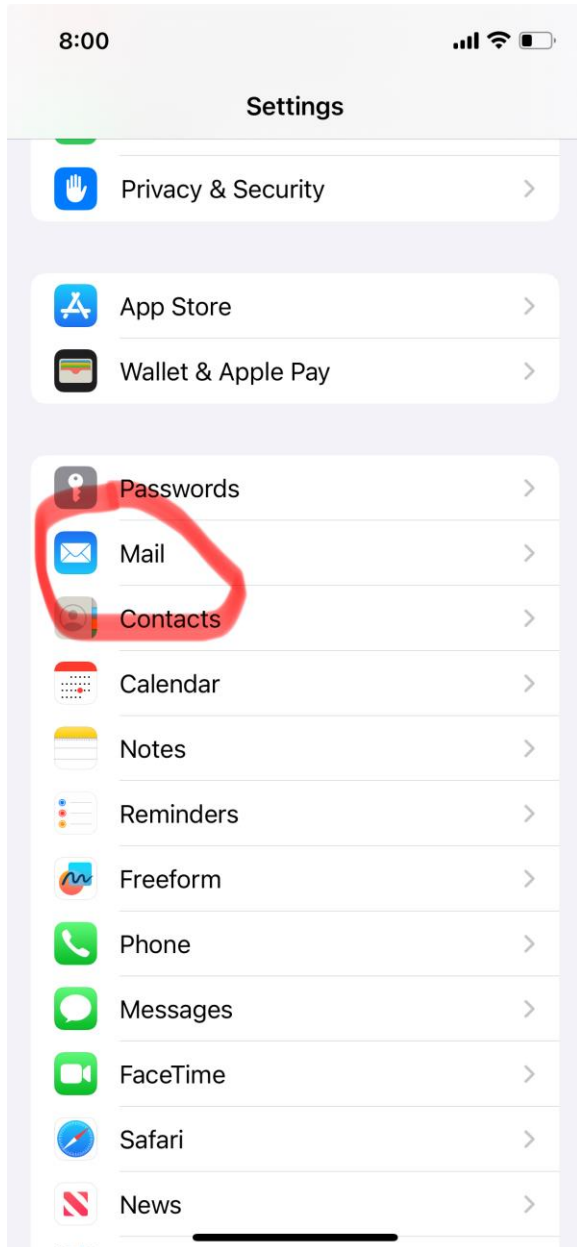


Socket Email Setup – iOS Mail App

(For socket.net emails, please start at the beginning of this document)

(For other socket email accounts, please go to pg14 of this document)

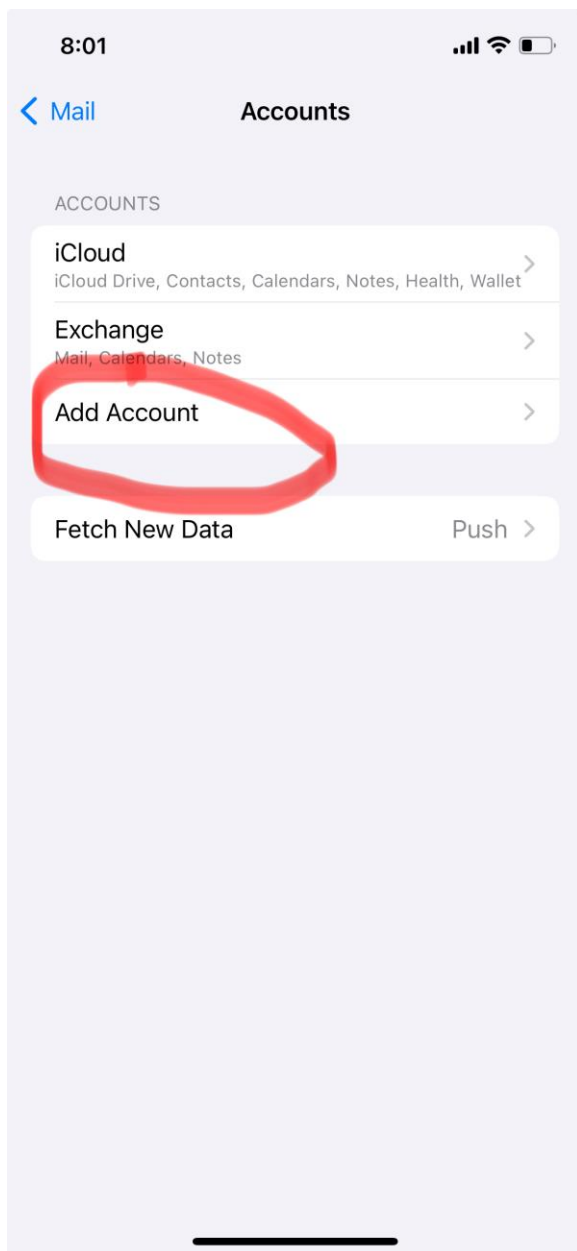
- Firstly, go to your settings app
- Scroll down until you locate the "Mail" application settings and tap on the icon



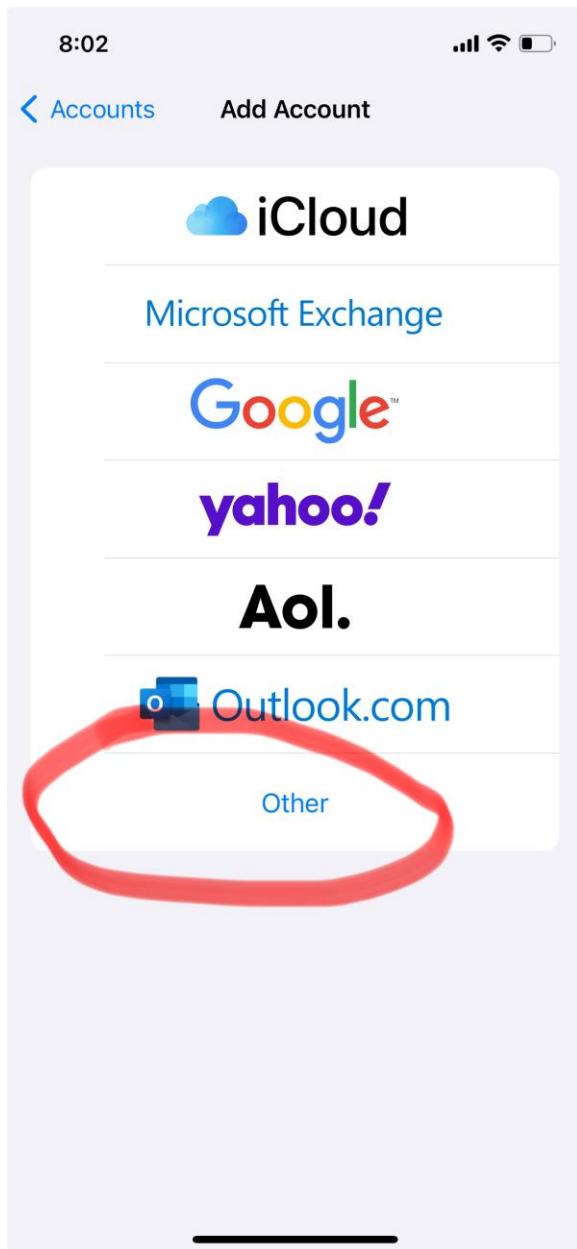
- In the middle of "Mail" options, you should see a banner which states "Accounts". Tap on that.



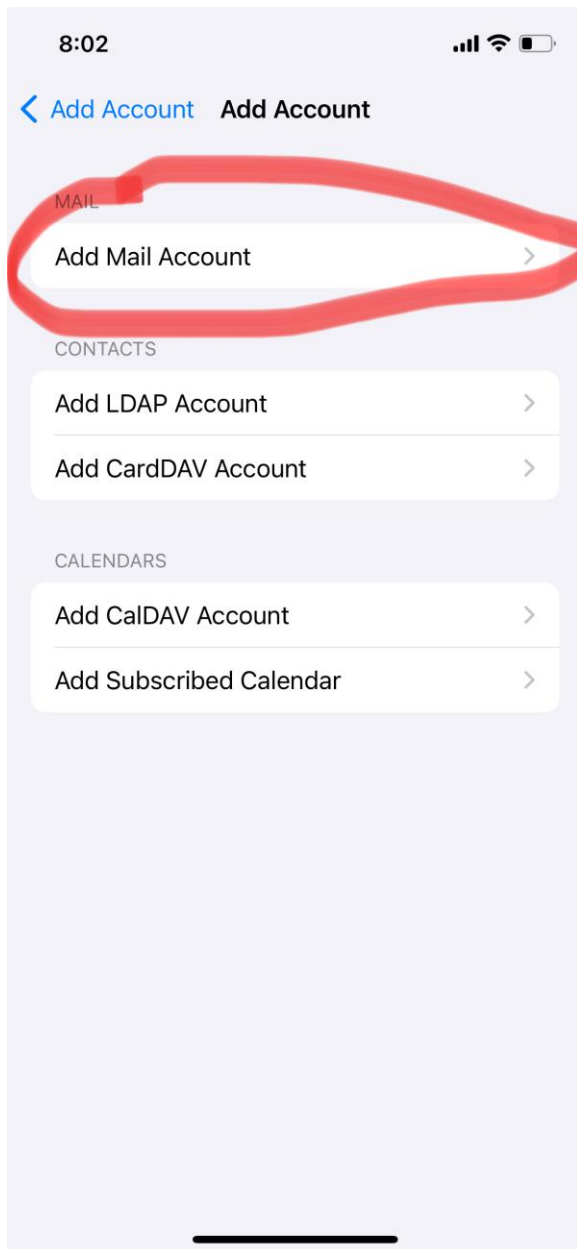
- Within the Accounts settings, scroll down to the "Add account" banner



- You should then be prompted to select the type of account. Select the option for "other"



- From there, select the option for "Add Mail Account"



- Now, you will be prompted to punch in introductory information for your account. Please fill in the following -

Name: This does not matter. It is simply a label that others will see when you email them. It is recommended to make this something which people will identify you by.

Email: Ensure this is your full email address. E.g. - setup@socket.net

Password: Your full password associated with your email address. Ensure this is correct.

Description: Again, this does not matter. It is simply something to help distinguish from your other mail accounts

Example:

4:20

Cancel New Account Next

Name Socket Test

Email webmailtest@socket.net

Password

Description webmailtest@socket.net

- After punching in the associated information and hitting 'next', first select the type of mail account you wish to add (IMAP/POP)
(IMAP is considered to be 'modern mail', with all of your emails being accessible across all devices)
(POP is an older version of mail, allowing you to download emails to your device. However, once these emails are downloaded, they are no longer accessible on other devices, or our webmail client)

- You are then directed to further options. Please enter in the following in addition to the already-selected options, and select the option for "Next" at the top-right of the screen after -

Incoming mail server:

Host Name - mail.socket.net

User Name - Your FULL socket email address. Example: setup@socket.net

Outgoing mail server:

Host Name - mail.socket.net

User Name - Your FULL socket email address. Example: setup@socket.net

Password - Your full password associated with your email address. Ensure this is correct.

Example -

8:08

Verifying

IMAP POP

Name Socket

Email webmailtest@socket.net

Description Socket

INCOMING MAIL SERVER

Host Name mail.socket.net

User Name webmailtest@socket.net

Password

OUTGOING MAIL SERVER

Host Name mail.socket.net

User Name webmailtest@socket.net

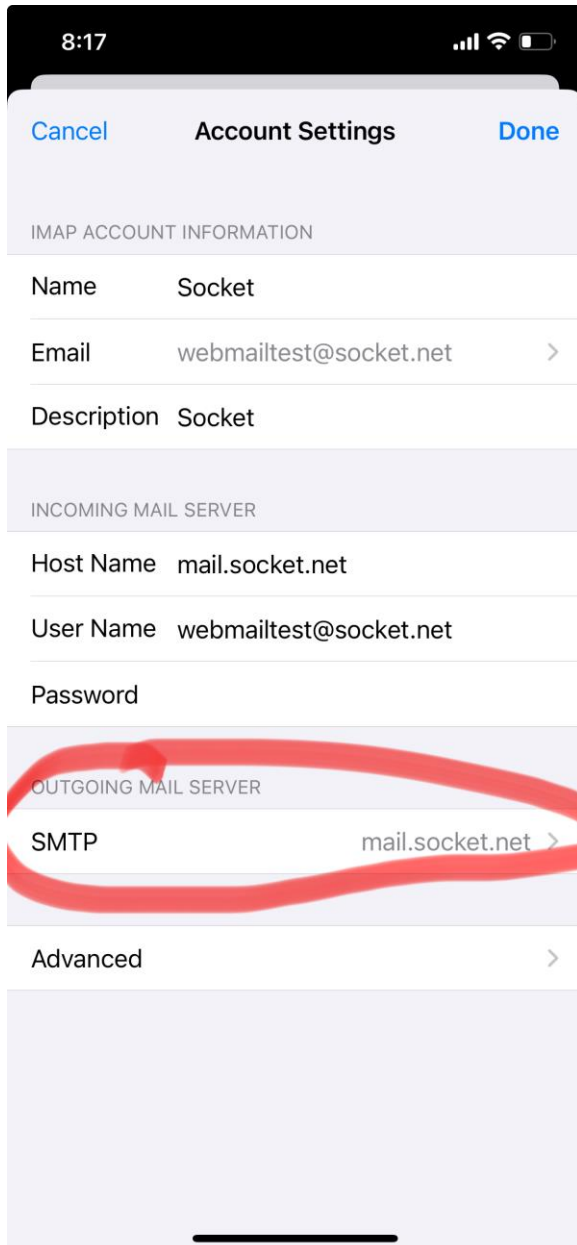
Password

- After this, the email account should be ready to use. It will use the default settings, so if further configuration is needed, you may need to do so through accessing the account settings once again.

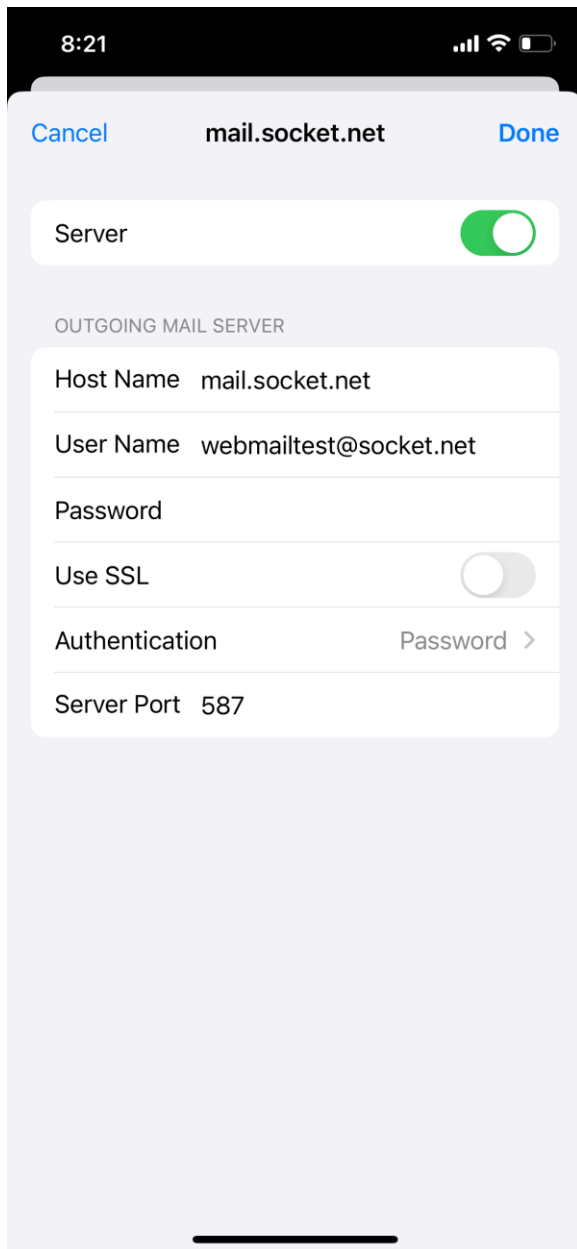
ONLY CONTINUE IF YOU REQUIRE FURTHER EMAIL CONFIGURATION CHANGES -

If you wish to use NON-SSL settings, then please do the following:

- Repeat steps 1-3 at the beginning of these instructions
- Select your socket.net account
- Within the next settings screen, select "Account Settings"
- So long as you have correct account settings, you should only need to make changes on 2 following options:
- Firstly, go to the banner which states "Outgoing SMTP Server"



- The "Primary Server" on the next screen should state "mail.socket.net". Tap this.



8:21

Cancel mail.socket.net Done

Server ☒

OUTGOING MAIL SERVER

Host Name mail.socket.net

User Name webmailtest@socket.net

Password

Use SSL ☐

Authentication Password >

Server Port 587

- FOR NON-SSL SETTINGS, ensure that the "server" option is green for 'active'
- Then, fill in the information according to your account below -

Host name: mail.socket.net

User name: Your FULL socket email address. Example - setup@socket.net

Password: Your full, correct email password. Ensure this is correct.

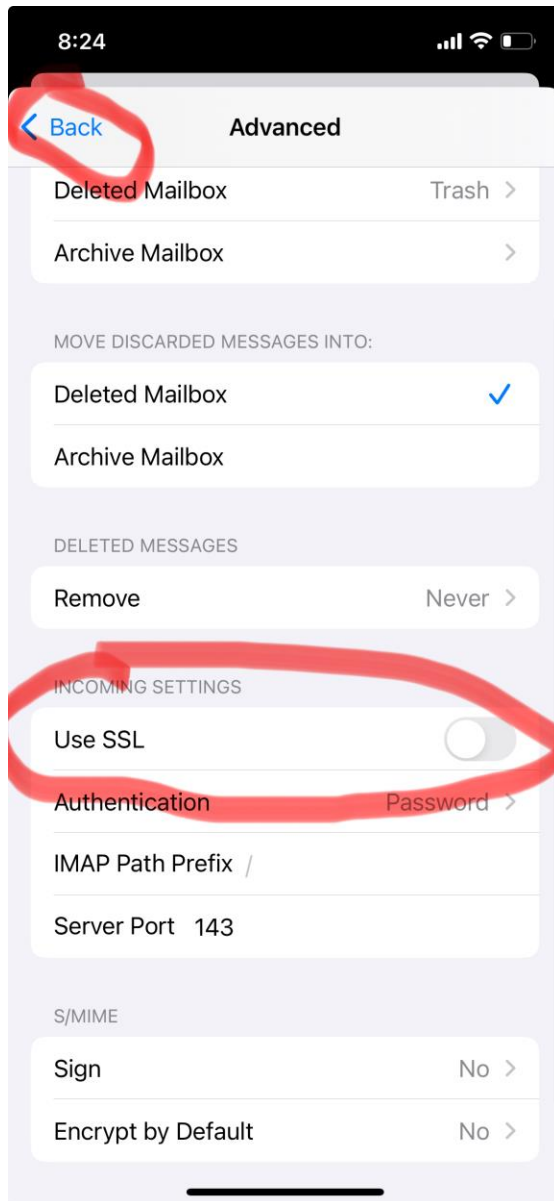
Use SSL: Make sure this option is disabled and 'grayed-out'

Authentication: Password

Server Port: 587

- After this, tap "Done". This should verify your account and bring you back to the 'SMTP' settings.
- Select the option at the top-left of this screen to go back to "Account Settings" for your socket.net email account
- Now, select "Advanced"
- Within the advanced settings, scroll down to 'incoming settings', and turn off the "Use SSL" setting.
- Additionally, make sure that the authentication is set to 'password'
- Depending on an IMAP/POP account, you will either need 143 (IMAP) or 110 (POP) for the port

- Afterwards, hit "back" to return to your socket.net account settings. Then hit "Done" to complete the process on the "Account Settings" screen.



- This should verify the account. Afterwards, hit 'done, and you should be able to use your mail account.

8:25

Cancel Account Settings Done

IMAP ACCOUNT INFORMATION

Name Socket

Email webmailtest@socket.net >

Description Socket

INCOMING MAIL SERVER

Host Name mail.socket.net

User Name webmailtest@socket.net

Password

OUTGOING MAIL SERVER

SMTP mail.socket.net >

Advanced >

For OTHER socket mail domains - (The <domain> portion of the below will be what comes after the '@' symbol on your mail account. e.g.- test@socket.net is socket.net for the domain)

Repeat steps 1-3 at the beginning of these instructions

- Select your socket mail account
- Within the next settings screen, select "Account Settings"
- So long as you have correct account settings, you should only need to make changes on 2 following options:
- Firstly, go to the banner which states "Outgoing SMTP Server"

4:03

Cancel Account Settings Done

IMAP ACCOUNT INFORMATION

Name Mvp test

Email bizcentertest@mvp.net >

Description Mvp

INCOMING MAIL SERVER

Host Name mail.mvp.net

User Name bizcentertest@mvp.net

Password

OUTGOING MAIL SERVER

SMTP mail.mvp.net >

Advanced >

- The "Primary Server" on the next screen should state "mail.". Tap this.
- FOR NON-SSL SETTINGS, ensure that the "server" option is green for 'active'
- Then, fill in the information according to your account below -

Host name: mail.<domain>

User name: Your FULL socket email address. Example - setup@mvp.net

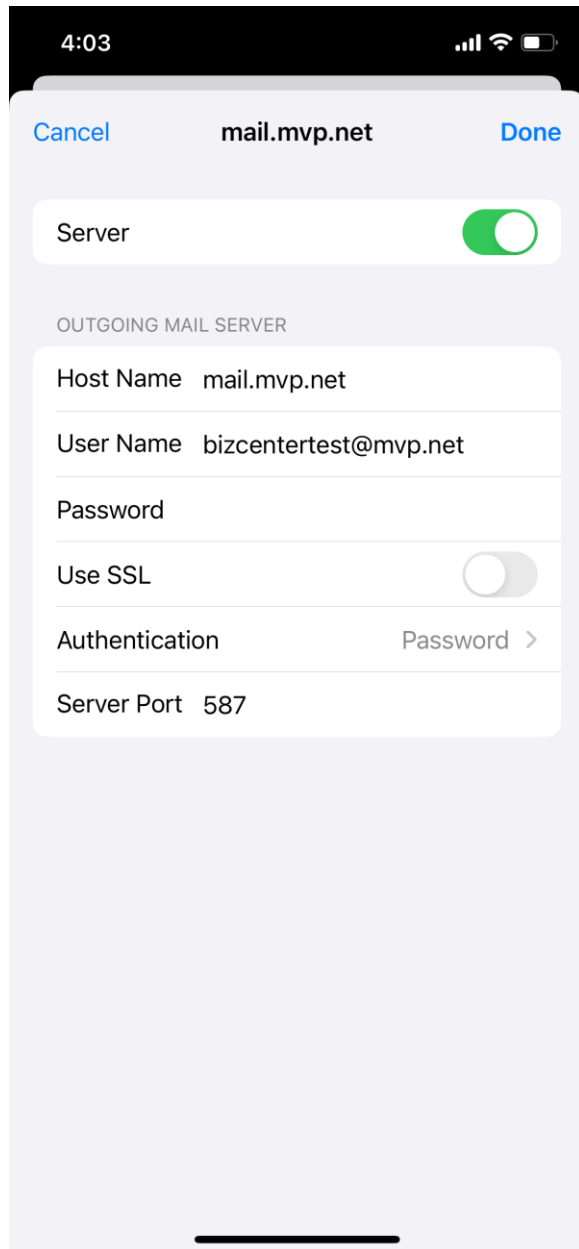
Password: Your full, correct email password. Ensure this is correct.

Use SSL: Make sure this option is disabled and 'grayed-out'

Authentication: Password

Server Port: 587

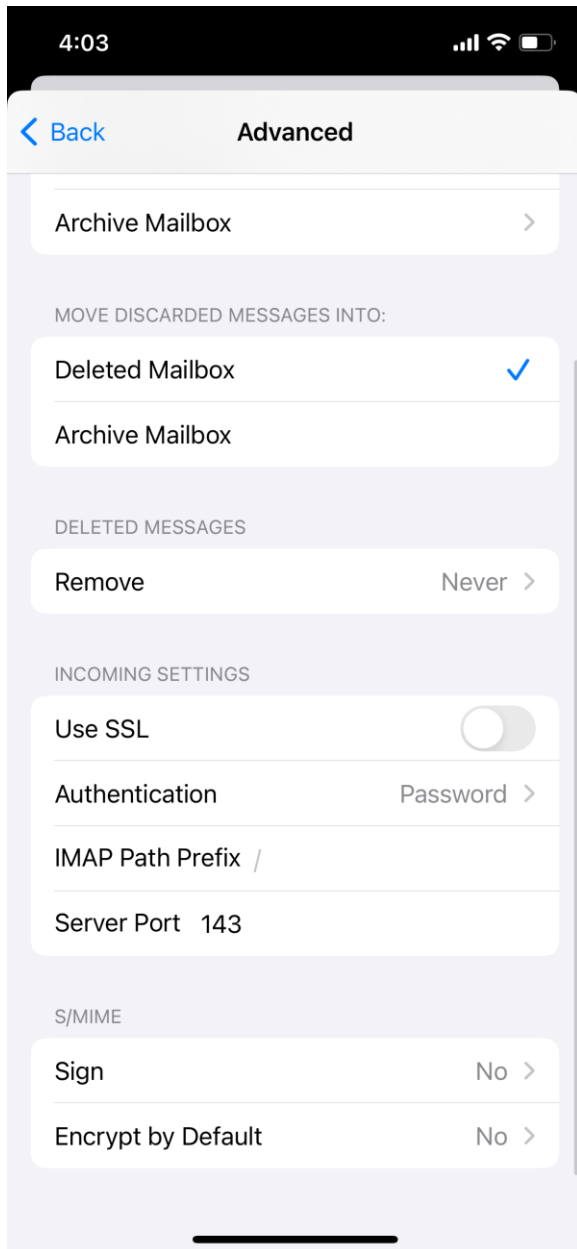
Example:



- After this, tap "Done". This should verify your account and bring you back to the 'SMTP' settings.
- Select the option at the top-left of this screen to go back to "Account Settings" for your socket.net email account
- Now, select "Advanced"
- Within the advanced settings, scroll down to 'incoming settings', and turn off the "Use SSL" setting.

- Depending on an IMAP/POP account, you will either need 143 (IMAP) or 110 (POP) for the port
- Additionally, make sure that the authentication is set to 'password'

Example:



- Afterwards, hit "back" to return to your socket.net account settings. Then hit "Done" to complete the process on the "Account Settings" screen.
- This should verify the account. Afterwards, you should be able to use your mail account.

